

Office of the Director
West Bengal Judicial Academy
Bijan Bhawan, Salt Lake, Kol -700097.
Phone No-033-23350690, Email id- wbjakolkata@gmail.com, Website – http://wbja.nic.in

NIQ No. - 23/2015-16

Date: 30.05.2015

Notice Inviting Quotation

Sealed Quotations are invited from reputed supplying agencies/authorized distributors for supplying different items as follows:-

Sl. No	Items	Quantity	Specifications
1.	Transparent Plastic Channel File	100 Pcs.	Good Quality, A4 Paper Size
2.	Transparent Plastic Folder	1000 Pcs.	A4 Paper Size, Printed with Official Logo & Address (As specimen)
3.	Battery	50 Pcs.	1.5 Volt. Remote Battery
4.	Hit	20 Pcs.	625ml
5.	Gel Pen	50 Pcs.	Good Quality

Important condition for Bidders/Vendors:-

1. Free delivery at Bijan Bhavan, H.A-334, Sector-III, Salt Lake, Kol-97 (Stores Section) within 15 days from acceptance of order.
2. The rate should be inclusive of all taxes, charges including charges for delivery to the Academy Office at 'Bijan Bhavan' H.A-334, Sector-III, Salt Lake, Kolkata-97.
3. No advance payment is admissible for the supply. Payment will be made after satisfactory supply of material.
4. Rate quoted should be valid for minimum two months.
5. The bidders/vendors shall not be permitted to alter or modify their bids/quotations after expiry of the deadline for receipt of bid i.e. **04.06.2015**, till **4.00 P.M.**
6. Quotations received after due date and time shall not be entertained.
7. The quotation may be submitted on any working day between 11:00 a.m. to 4.00 p.m. in the Stores section of the Academy, in the tender box placed in the Stores Section of the Academy.
8. WBJA will not take any responsibility for delay, loss or non receipt of document/tenders sent by post.

The last date of submission of quotation is till 4.00 P.M on **04.06.2015**.

The bidders shall have

1. Valid PAN No.
2. Vat/Sales Tax No.
3. Trade License

The West Bengal Judicial Academy reserves the right to cancel any or all the quotations without assigning any reason whatsoever.

The bid documents shall have to submit in a sealed envelop superscribing "**Quotation for supply of Stationary Items**" addressed to the Director, West Bengal Judicial Academy, Bijan Bhawan, Sector-III, H.A-334, Salt Lake, Kolkata -700097.

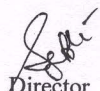
Sd/-
Director
West Bengal Judicial Academy
Salt Lake, Kolkata-97

Memo No.- 168/1(4)/WBJA/Str. & Pur-01(Pt.-1)/2015-16

Date-30.05.2015

Copy of notice is forwarded for information with a request to display the same on their office notice board :-

1. The Sub Divisional Officer, Bidhannagar, Kol-91.
2. The PAO Officer, PAO-III, IB Market, 1st Floor Salt Lake, Kol-106
3. Notice Board of West Bengal Judicial Academy.
4. The official website of WBJA


Director
West Bengal Judicial Academy
Salt Lake, Kolkata-97