

**Office of the Director,
West Bengal Judicial Academy,
AA-III/B-10, Rajarhat, New Town, Kolkata- 700 160
Tele-Fax- 033-2324-7303/033-2324-7304/033-2324-7306
E-mail – wbjakolkata@gmail.com; Website – http://www.wbja.nic.in**

Memo No.-04 (18)/WBJA/P-14/2022-23

Dated Rajarhat, the 4th of April, 2022

From: Sanjib Daruka
Additional Director,
West Bengal Judicial Academy
Rajarhat, New Town, Kolkata- 700160

To The District Judge,
South24Pgs./North 24 Pgs./Nadia/ Hooghly /Howrah/ Purulia /Paschim
Bardhaman/Purba Bardhaman/ Paschim Medinipur/Purba Medinipur/ Bankura/
Birbhum/Coochbehar / Murshidabad/ Uttar Dinajpur/Dakshin Dinajpur/ Malda/Darjeeling

Sub.- Online Refresher Course on Power and Duties of Drawing and Disbursing Officer with special emphasis on W.B. Treasury Rules, West Bengal Financial Rules for the Civil Judge (Junior Division) to be held on 07.04.2022 & 08.04.2022

Sir/Madam,

The above online Training Programme is scheduled to be held on **07.04.2022 and 08.04.2022 from 03.30 pm to 05.00 p.m.**, in view of the approval of the Hon'ble High Court, Calcutta.

Your good self is requested to direct the concerned Judicial Officers to follow the below mentioned guidelines:

- To positively download “Microsoft Teams” application in his or her device (Smart phone/Laptop).
- A link to the programme will be sent **about 15 minutes prior** to the scheduled time for each training schedule via email to the participants.
- While joining the “Microsoft Teams”, the participant Judicial Officers **must type their individual name first** and then get into the online training programme.
- The interested officers may put their question(s) in order by opting the “**raising hand**” option in the “Microsoft Teams” application.
- Every participating Judicial Officer must keep his or her video in the “**on**” mode and the microphone in the “**off**” mode while joining the programme.
- The online training programme is proposed exclusively for the Judicial Officers of the West Bengal Judicial Service and no outsider be allowed to participate in the programme, nor the programme link/ID may be shared with any outsider or in any social media platform;
- The concerned Judicial Officers in your Judgeship are to participate/attend in the said Online Training in befitting formal attire.

Your goodself is requested to inform the Judicial Officers to ensure the glitch free internet connectivity with the assistance of the System Officers of the district, before commencement of the training, as the attendance of the participants in the programme will be on record for perusal of the Hon'ble Court.

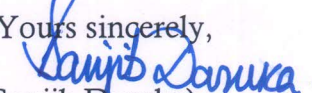
Any application for exemption from participation has to be addressed to the Ld. Registrar (Protocol) routed through Ld. District Judge and be emailed to the Office of the Ld. Registrar (Protocol).

The online participation of such Judicial Officers shall be treated as ‘On duty’ during Office hours. Your goodself is requested to make necessary arrangement for such attendance, as per direction of the Hon'ble Court.

Further, I am directed to inform the Trainee Officers to attend the training programme, maintaining the standard pandemic protocol. The Officers who are on duty in the Court, will attend the training from the Court and the Officers who are not on duty roster will attend conveniently.

The Ld. District Judges are requested to inform the concerned Judicial Officers accordingly.

Enclo.- List of Officers

Yours sincerely,

(Sanjib Daruka),
Additional Director, W.B.J.A

Online Refresher Course on Power and Duties of Drawing and Disbursing Officer with special emphasis on W.B. Treasury Rules, West Bengal Financial Rules for the Civil Judge (Junior Division) [P-14-2022-23] to be held on 07.04.2022 & 08.04.2022

Sl. No.	Name of Officers	Place of Posting
1	Saptamita Das	Civil Judge (Jr. Divn.), Kalyani, Nadia
2	Sarbhanu Ghosal	Civil Judge (Jr. Divn.), -cum- JM, Mungpoo, Darjeeling
3	Sarmistha Bose (Dutta Roy)	Civil Judge (Jr. Divn.), 1st Court, Asansol, Paschim Bardhaman
4	Saurav Dey	Civil Judge (Jr. Divn.), 1st Court, Jangipur, Murshidabad
5	Sayantani Choudhury	Civil Judge (Jr. Divn.), Addl. Court, Sealdah, South 24-Parganas
6	Shabana Parveen	Civil Judge (Jr. Divn.), Suri, Birbhum
7	Shahid Parvez	Civil Judge (Jr. Divn.), Buniadpur, Dakshin Dinajpur
8	Shahin Parveen	Civil Judge (Jr. Divn.), Addl. Court, Berhampore, Murshidabad
9	Shamshad Ahmad	Civil Judge (Jr. Divn.), Addl. Court, Chandannagar, Hooghly
10	Shreyas Mukherjee	Civil Judge (Jr. Divn.), 1st Court, Serampore, Hooghly
11	Shriya Das	Civil Judge (Jr. Divn.), 3rd Court, Tamluk, Purba Medinipur
12	Siddhartha Sankar Roy Chowdhury	Civil Judge (Jr. Divn.), 2nd Court, Ranaghat, Nadia
13	Siddhartha Sardar	Civil Judge (Jr. Divn.), 1st Court, Contai, Purba Medinipur
14	Sk. Abid Ali	Civil Judge (Jr. Divn.), 1st Court, Basirhat, North 24-Parganas
15	Sk. Jafar Ali	Civil Judge (Jr. Divn.), 2nd Court, Sadar, Malda
16	Bishakha Chaudhury	Civil Judge (Jr. Divn.), Addl. Court, Asansol, Paschim Bardhaman
17	Sneha Basu II	Civil Judge (Jr. Divn.), 3rd Court, Serampore, Hooghly
18	Bitasta Dey	Civil Judge (Jr. Divn.), 4th Court, Sadar, Howrah
19	Sonika Shaw	Civil Judge (Jr. Divn.), 3rd Court, Sadar, Paschim Medinipur
20	Sreejita Chatterjee	Civil Judge (Jr. Divn.), 1st Court, Chandernagore, Hooghly
21	Triasha Banerjee	Civil Judge (Jr. Divn.), 4th Court, Sadar, Purba Bardhaman
22	Ishita Acharya	Civil Judge (Jr. Divn.), 2nd Court, Sadar, Purba Bardhaman
23	Abdul Haque	Civil Judge (Jr. Divn.), Addl. Court, Suri, Birbhum
24	Abhijeet Pakhrin	Civil Judge (Jr. Divn.), Tehatta, Nadia
25	Anamika Sharma	Civil Judge (Jr. Divn.), 1st Court, Ranaghat, Nadia
26	Lipika Das	Civil Judge (Jr. Divn.), 2nd Court, Sealdah, South 24-Parganas
27	Anwasha Chatterjee	Civil Judge (Jr. Divn.), 2nd Court, Serampore, Hooghly
28	Archita Sen	Civil Judge (Jr. Divn.), Sadar, Coochbehar
29	Arif Ahmed	Civil Judge (Jr. Divn.), 1st Court, Dubrajpur, Birbhum
30	Arindam Chakraborty II	Civil Judge (Jr. Divn.), 1st Court, Chinsurah, Hooghly
31	Artira Bose	Civil Judge (Jr. Divn.), Additional Court-cum-JM, 1st Court, Sadar, Purulia
32	Devjani Bose	Civil Judge (Jr. Divn.), Raigunj, Uttar Dinajpur
33	Debayan Ganguly	Civil Judge (Jr. Divn.), 2nd Court, Katwa, Purba Bardhaman
34	Debarati Dey	Civil Judge (Jr. Divn.), 1st Court, Sadar, Bankura
35	Pratibha Laxmi	Civil Judge (Jr. Divn.), 2nd Court, Khatra, Bankura
36	Rajib Sarkar	Civil Judge (Jr. Divn.), Nabadwip, Nadia
37	Ushnish Datta	Civil Judge (Jr. Divn.), Ghatal, Paschim Medinipur
38	Md Jonny Ul Haque Mullick	Civil Judge (Jr. Divn.), 7th Court, Sadar, Howrah
39	Md. Arif Nawab	Civil Judge (Jr. Divn.), Amta, Howrah
40	Nidhi Shree	Civil Judge (Jr. Divn.), Addl. Court, Sadar, Coochbehar