

**Office of the Director**  
**West Bengal Judicial Academy**  
**AA-III/B-10, Rajarhat, New Town, Kolkata-700160.**  
**Phone No-033-23247306, 23247303, 23247304**  
**Email id- wbjakolkata@gmail.com, Website – www.wbja.nic.in**

NIQ No. –51/2017-18

Date:01.08.2017

**Notice Inviting Quotation**

Sealed Quotations are invited from reputed supplying agencies/authorized distributors for supplying different crockery items as follows:-

Sl. No	Items	Quantity	Specifications
1.	Dinner Plate	120 Pcs.	Of good quality branded company
2.	Quarter Plate	120 Pcs.	Of good quality branded company
3.	Soup Plate	120 Pcs.	Of good quality branded company
4.	Soup Bowl	120 Pcs.	Of good quality branded company
5.	Soup Spoon	120 Pcs.	Of good quality branded company
6.	Bowl	120 Pcs.	Of good quality branded company, Glass Made
7.	Bowl Small	120 Pcs.	Of good quality branded company, Glass Made
8.	Spoon	120 Pcs.	Of good quality branded company
9.	Spoon Small	120 Pcs.	Of good quality branded company
10.	Fork	120 Pcs.	Of good quality branded company
11.	Glass Water	120 Pcs.	Of good quality branded company

Important condition for Bidders/Vendors:-

1. Free delivery at West Bengal Judicial Academy, AA-III/B-10, Rajarhat, New Town, Kolkata-160 (Stores Section) within 15 days from acceptance of order.
2. The rate should be inclusive of all taxes, charges including charges for delivery to the Academy Office at AA-III/B-10, Rajarhat, New Town, Kolkata-160
3. No advance payment is admissible for the supply. Payment will be made after satisfactory supply of material.
4. Rate quoted should be valid for minimum two months.
5. The tenderers/vendors shall not be permitted to alter or modify their bids/quotations after expiry of the deadline for receipt of bid.
6. Quotations received after due date and time shall not be entertained.
7. The quotation may be submitted on any working day between 11:00 a.m. to 4.00 p.m. in the Stores section of the Academy, in the tender box placed in the Stores Section of the Academy.
8. WBJA will not take any responsibility for delay, loss or non receipt of document/tenders sent by post.

The last date of submission of quotation is **16.08.2017**.

The bidders shall have

1. Valid PAN No.
2. GST. No.
3. Trade License

The West Bengal Judicial Academy reserves the right to cancel any or all the quotations without assigning any reason whatsoever.

The bid documents shall have to submit in a sealed envelop superscribing “**Quotation for supply of Crockery Items**” addressed to the Director, West Bengal Judicial Academy, AA-III/B-10, Rajarhat, New Town, Kolkata-700160.

Sd/-

Administrative Officer  
West Bengal Judicial Academy  
New Town, Kolkata-700160

Memo No.-535/1(6)/WBJA/H&M-02/2012-13.

Date- 01.08.2017

Copy of notice is forwarded for information with a request to display the same on their office notice board :-

1. The Sub Divisional Officer, Bidhannagar, Administrative Building, Kol-91.
2. The Executive Engineer, PWD (Civil), Bidhannagar Division (East), Purta Bhawan, Salt Lake
3. The Executive Engineer, PWD (Electrical), Bidhannagar, Purta Bhawan, Salt Lake
4. The Pay & Accounts Officer, PAO-III, IB Market, 1<sup>st</sup> Floor, Salt Lake, Kol-106.
5. Notice Board of West Bengal Judicial Academy.
6. The official website of WBJA.

*Santosh Kumar Patra*  
Administrative Officer  
West Bengal Judicial Academy  
New Town, Kolkata-700160  
Administrative Officer  
West Bengal Judicial Academy  
AA-III/B-10, New Town, Kol-160